MINUTES

THE CORPORATION OF THE
TOWNSHIP OF NAIRN AND HYMAN

TOWNSHIP OF NAIRN AND HYMAN

Monday, November 9, 2020

There was a regular council meeting held at the Nairn Community Centre on Monday, November 9, 2020 at 7:00 p.m.

PRESENT:

COUNCIL	Frederic Diebel	Deputy Mayor
MEMBERS	Rod MacDonald	Councillor
	Katherine Bourrier	Councillor
	Brigita Gingras	Councillor
STAFF	Belinda Ketchabaw	Clerk Treasurer

OPEN COUNCIL MEETING

RESOLUTION # 2020-14-213

MOVED BY: Rod MacDonald

SECONDED BY: Katherine Bourrier

RESOLVED: that the Council meeting of November 9, 2020 do now open for business at 7:01.

CARRIED

DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

DELEGATIONS

None.

ADOPTED COUNCIL MINUTES

RESOLUTION # 2020-14-214

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

RESOLVED: that the following council minutes be accepted as presented:

a) Regular Council Meeting Minutes – October 19, 2020.

b) Closed Session Meeting Minutes – October 19, 2020.

CARRIED

ACCEPTED ITEMS

RESOLUTION # 2020-14-215

MOVED BY: Rod MacDonald

SECONDED BY: Katherine Bourrier

RESOLVED: that the following Minutes and Reports 6 a)- f) are accepted as presented:

a) Public Health Sudbury & Districts – Annual Report 2019

b) Public Health Sudbury & Districts – Unapproved Minutes - September 17, 2020.

c) Township of Nairn and Hyman – May 2020 Bank Reconciliation.

d) Township of Nairn and Hyman – June 2020 Bank Reconciliation.

e) Township of Nairn and Hyman – July 2020 Bank Reconciliation.

f) Township of Nairn and Hyman – August 2020 Bank Reconciliation

CARRIED

RECEIVED ITEMS

RESOLUTION # 2020-14-216

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

RESOLVED: that the following Minutes and Reports 6 e)- j) are noted as received:
e) Township of Nairn and Hyman CAO's Report No. 2020-022 -October 28, 2020.
f) Township of Nairn and Hyman CAO's Report No. 2020-023 -November 2, 2020.
g) Township of Nairn and Hyman CAO's Report No. 2020-024 -November 3, 2020.
h) Township of Nairn and Hyman CAO's Report No. 2020-025 -November 3, 2020.
i) Township of Nairn and Hyman Municipal Superintendent's Report – November 3,2020.
j) Township of Nairn and Hyman Fire Chief's Report – November 5, 2020.

CARRIED

CAO REPORT RE: SURPLUS PROPERTIES

RESOLUTION # 2020-14-217

MOVED BY: Rod MacDonald

SECONDED BY: Katherine Bourrier

WHEREAS that the CAO's Report # 2020-022, dated October 28, 2020 be received for information;
WHEREAS Council declares the following vested properties as surplus to the needs of the municipality:

- 21 Smith Street, Nairn Centre - Roll # 5231 000 000 16700
- Taylor Street (No Street Number Assigned), Nairn Centre – Roll # 5231 000 000 16701

THEREFORE BE IT RESOLVED THAT Council directs the CAO to list the above properties with our real estate agent and receive a Letter of Opinion to determine the listing price;
BE IT FURTHER RESOLVED THAT Council agrees to waive the requirement of a survey.

CARRIED

EXTENSION OF DEADLINES RE ASSET MANAGEMENT PLANNING FOR MUNICIPAL INFRASTRUCTURE UNDER THE *INFRASTRUCTURE FOR JOBS AND PROSPERITY ACT, 2015*

RESOLUTION # 2020-14-218

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

RESOLVED: WHEREAS the COVID-19 pandemic has had significant financial and operational impacts on Ontario municipalities;

AND WHEREAS municipalities have had to divert resources towards addressing the immediate needs of the pandemic and maintaining service delivery standards despite evolving restrictions and limited funds;

AND WHEREAS the Government of Ontario has delayed timelines with respect to several pieces of legislation;

AND WHEREAS the Government of Ontario has regulated municipal asset management through O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015;

AND WHEREAS O. Reg. 588/17 mandates that every municipality shall prepare an asset management plan in respect of its core municipal infrastructure assets by July 1, 2021, and in respect of all of its other municipal infrastructure assets by July 1, 2023;

AND WHEREAS the key components of an asset management plan as required by the regulation are:
1. Infrastructure asset inventory
2. Levels of service
3. Lifecycle management and financial strategy

AND WHEREAS there is a concern amongst Municipal Finance Officers' Association of Ontario (MFOA) members and their municipalities that current capacity challenges (redeployment of staff, and lack of available resources) will result in limitations for purposeful asset management planning;

AND WHEREAS Ontario municipalities do not anticipate the current capacity challenges to be resolved in the short-term;

NOW THEREFORE BE IT RESOLVED that the Township of Nairn and Hyman supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg. 588/17: Asset Management Planning for Municipal Infrastructure under the Infrastructure for Jobs and Prosperity Act, 2015; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when capacity challenges are resolved.

CARRIED

MUNICIPAL OFFICE HOLIDAY HOURS FOR 2020

RESOLUTION # 2020-14-219

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

WHEREAS that the CAO's Report # 2020-025 dated November 3, 2020 be received for information.

THEREFORE BE IT RESOLVED that Council approves the Municipal Office Holiday Hours for 2020 as follows:

- December 24, 2020 – Closed
- December 25, 2020 – Closed
- December 28, 2020 – Closed
- December 31, 2020 – Closed
- January 1, 2021 – Closed

CARRIED

SALE OF 2001 INTERNATIONAL TANKER TRUCK

RESOLUTION # 2020-14-220

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

WHEREAS the Sale of Surplus Equipment Tender No. 2020-EQUIP1 did not receive any tenders;

AND WHEREAS a written offer to purchase the 2001 International Tanker Truck from Future Wood Products was received;

THEREFORE BE IT RESOLVED that Council directs the CAO to accept the offer to purchase in the amount of $3,500.00.

CARRIED

RENTAL OF COMMUNITY CENTRE KITCHEN

RESOLUTION # 2020-14-221

MOVED BY: Brigita Gingras

SECONDED BY: Katherine Bourrier

WHEREAS a request has been received to rent the Community Centre kitchen to prepare baked goods for commercial sale;

THEREFORE BE IT RESOLVED that Council authorizes the rental of the Community Centre kitchen for the preparation of goods to Donna MacDonald if proof of commercial general liability insurance and content insurance is provided, and all the agreements and waivers required are signed.

CARRIED

CHRISTMAS EVENT

RESOLUTION # 2020-14-222

MOVED BY: Brigita Gingras

SECONDED BY: Rod MacDonald

WHEREAS as the Municipal Christmas Dinner and the Children's Christmas Party have been cancelled;

WHEREAS a request has been received from the chair of the Recreation Committee for permission to look into alternate activities for families to participate in;

THEREFORE BE IT RESOLVED that Council authorizes the recreation committee to plan for an alternate Christmas activity that follows social distancing guidelines and a Children's Gift distribution.

CARRIED

RECREATION COMMITTEE MEETINGS

RESOLUTION # 2020-14-223

MOVED BY: Katherine Bourrier

SECONDED BY: Brigita Gingras

WHEREAS a request has been received from the chair of the Recreation Committee to recommence in-person committee meetings;

THEREFORE BE IT RESOLVED that Council directs that the Recreation Committee may begin to meet in person as long as social distancing guidelines are followed.

CARRIED

CENTRAL ONTARIO ORTHOPHOTOGRAPHY PROJECT 2021

RESOLUTION # 2020-14-224

MOVED BY: Katherine Bourrier

SECONDED BY: Rod MacDonald

RESOLVED: that Council does not wish to participate in the Central Ontario Orthophotography Project 2021.

CARRIED

RECEIVED CORRESPONDENCE

RESOLUTION # 2020-14-225

MOVED BY: Rod MacDonald

SECONDED BY: Katherine Bourrier

RESOLVED: that Correspondences 7 a) – c) be noted as received.

CARRIED

SUPPORT RESOLUTION RE: FUNDING FOR COMMUNITY GROUPS AND SERVICE CLUBS AFFECTED BY THE PANDEMIC

RESOLUTION # 2020-14-226

MOVED BY: Rod MacDonald

SECONDED BY: Katherine Bourrier

RESOLVED: that the Corporation of the Township of Nairn and Hyman endorse and supports the resolution of Loyalist Township requesting the governments of Ontario and Canada to provide funding to smaller charities, community groups and service clubs whose fundraising capabilities have been restricted due to the pandemic;

AND FURTHER THAT: that a copy of this resolution be provided to the Right Honorable Prime Minister of Canada, the Honorable Premier of Ontario, the Association of Municipalities of Ontario, the Rural Ontario Municipalities Association and Loyalist Township.

CARRIED

DISBURSEMENT SHEETS

RESOLUTION # 2020-14-227

MOVED BY: Brigita Gingras

SECONDED BY: Katherine Bourrier

RESOLVED: that the following disbursement sheets be authorized for payment:

a)	2020 GEN-10	General	$	9,017.58
b)	2020 PW-10	Public Works	$	149,086.77
c)	2020 FIRE-10	Fire Department	$	1,317.18

CARRIED

RECEIVED INFORMATION ONLY ITEMS

RESOLUTION # 2020-14-228

MOVED BY: Katherine Bourrier

SECONDED BY: Brigita Gingras

RESOLVED: that the information only items 11 a) – c) be noted as received.

CARRIED

MOVE TO CLOSED SESSION

RESOLUTION # 2020-14-229

MOVED BY: Brigita Gingras

SECONDED BY: Katherine Bourrier

RESOLVED: that council move into closed session at 7:36 p.m. to review a proposed or pending acquisition or disposition of land by the municipality or local board – proposed sale of municipal property.

CARRIED

Resolution Numbers 2020-14-230 and 2020-14-231 were dealt with in closed session and are in a sealed envelope and filed in the office of the CAO/Clerk.

RETURN TO OPEN MEETING

RESOLUTION # 2020-14-232

MOVED BY: Katherine Bourrier

SECONDED BY: Brigita Gingras

RESOLVED: that council return to the open meeting at 7:43 p.m. and report on the general discussions held in closed session.

CARRIED

Deputy Mayor Diebel explained that council discussed a proposed sale of municipal property.

BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

RESOLUTION # 2020-14-233

MOVED BY: Brigita Gingras

SECONDED BY: Katherine Bourrier

RESOLVED: that "Being a by-law to confirm the proceedings of the council of Corporation of the Township of Nairn and Hyman" be read a first, second and third time, and finally passed in open council and its number shall be 2020-33.

CARRIED

ADJOURNMENT

RESOLUTION # 2020-14-234

MOVED BY: Katherine Bourrier

SECONDED BY: Brigita Gingras

RESOLVED: that the meeting of November 9, 2020 do now adjourn at 7:44 p.m. to meet again on the 23rd day of November 2020 at 7:00 p.m. for a Special Council Meeting or at the call of the mayor.

CARRIED

_____

Mayor

_____

Clerk

These minutes shall not be considered as official minutes until they have been approved by council at their next meeting.