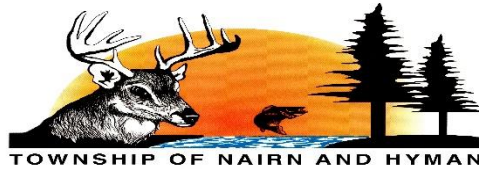


MINUTES

THE CORPORATION OF THE
TOWNSHIP OF NAIRN AND HYMAN



Monday, December 11, 2023

There was a Regular Council Meeting held at the Nairn Community Centre on Monday, December 11, 2023, at 7:00 p.m. (The meeting was open to the public and recorded to allow for viewing on our website)

Present:	Amy Mazey	Mayor
	Trevor McVey	Deputy Mayor
	Wayne Austin	Councillor
	Guy Despatie	Councillor (attended virtually)
	Rod MacDonald	Councillor
	Belinda Ketchabaw	CAO, Clerk Treasurer

DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None.

DELEGATIONS

1. Chris Wray, Integrity Commissioner (PMC Consulting) attended virtually to present an Inquiry Report for the Township of Nairn and Hyman – regarding a Code of Conduct complaint.

INTEGRITY COMMISSIONER'S REPORT

RESOLUTION # 2023-13-263

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

BE IT RESOLVED THAT Council accept the Integrity Commissioner's Report as presented on December 11, 2023;

AND FURTHER THAT Council will consider the findings and recommendations included in the report at the January Council Meeting.

CARRIED

ADOPTED COUNCIL MINUTES

RESOLUTION # 2023-13-264

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

BE IT RESOLVED THAT the following council minutes be accepted as presented:

- a) Regular Council Meeting Minutes – November 13, 2023
- b) Closed Session Meeting Minutes – November 13, 2023

CARRIED

RECEIVED MINUTES AND REPORTS

RESOLUTION # 2023-13-265

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

RESOLVED THAT the Minutes and Reports Items 7 a) - n) are noted as received.

CARRIED

CAO REPORT RE: USE OF MUNICIPAL ROADWAYS FOR SNOWMOBILE TRAIL

RESOLUTION # 2023-13-266

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

WHEREAS Council has received the CAO's Report #2023-39 for information; and **BE IT RESOLVED THAT** the Clerk is hereby authorized to execute an agreement to enter into a five (5) year Memorandum of Understanding between the Ontario Federation of Snowmobile Clubs and the local Snowmobile Club "Walden Sno Runners" and the Township so that the snowmobile club can continue to use the designated municipal roadways and a portion of municipal property for their snowmobile trail; and **FURTHER THAT** the corresponding By-law be given three readings at the December 11, 2023 Council Meeting.

CARRIED

CAO REPORT RE: REVIEW OF CEMETERY BY-LAWS

RESOLUTION # 2023-13-267

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

WHEREAS Council has received the CAO's Report #2023-40 for information; and **THEREFORE BE IT RESOLVED THAT** Council directs that Staff proceed with a full review of the Cemetery By-laws.

CARRIED

CAO REPORT RE: BALLFIELD REJUVENATION PROJECT

RESOLUTION # 2023-13-268

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

WHEREAS Council has received Report #2023-41 for information; and **BE IT RESOLVED** Council authorizes staff to enter into an agreement with the Ontario Trillium Fund (OTF) regarding their total contribution of \$87,400.00: \$78,700.00 to be received in 2024 and \$8,700.00 in 2025 towards the Nairn Centre Ballfield Rejuvenation Project; and **THAT** Council approves a draw from the Contingencies Reserve to a maximum of \$8,700.00 in 2024 to leverage the grant funding not received until 2025 to complete the project, and the funds will be returned to the reserve fund in 2025; and **FURTHER THAT** Council directs Staff to order the playground structure outlined in Package #1 from New World Park Solutions – Playworld in the amount of \$52,600.00 plus HST.

CARRIED

CAO REPORT RE: THIRD QUARTER FINANCIAL UPDATE

RESOLUTION # 2023-13-269

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

RESOLVED Council accepts the CAO's Report #2023-42 titled "2023 Third Quarter Financial Update" as presented.

CARRIED

CAO REPORT RE: ROK PIPELINE TEMPORARY USE OF SHORT STREET

RESOLUTION # 2023-13-270

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

WHEREAS Council has received the CAO's Report #2023-43 for information; and **RESOLVED THAT** the Clerk is hereby authorized to execute an agreement between the Corporation of the Township of Nairn and Hyman and ROK Pipeline for the use of Short Street as its main access to the subject lands only during the construction phase of the project and until the MTO has issued an entrance permit and officially opened the permanent Highway 17 Entrance; and **THAT** the corresponding By-law be given three readings at the December 11, 2023 Council Meeting.

CARRIED

**CAO REPORT RE: ESTIMATE FOR ALTERNATIVE SCOPE OF WORK - MACDONALD ST.
RESOLUTION # 2023-13-280**

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

WHEREAS Council has received the CAO's Report #2023-44 titled "Estimate for Alternative Scope of Work for the MacDonald Street Project" for information; and

BE IT RESOLVED THAT Council directs Staff to tender the MacDonald Street Resurfacing Project out and include the asphalt option.

CARRIED

CAO REPORT RE: RESIDENTIAL WATER BILL DISCOUNT

RESOLUTION # 2023-13-281

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

WHEREAS Council has received the CAO's Report #2023-45 for information; and

BE IT RESOLVED THAT Council directs that Staff apply the discount amount on water bill payments received up until the end of December 2023.

CARRIED

RECEIVED CORRESPONDENCE RE: REQUEST FOR ACCESS TO LANDFILL SITE

RESOLUTION # 2023-13-282

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

WHEREAS Council has received the Municipal Superintendent's Report and correspondence from Jim's Portable Toilets and Septic Services requesting permission to resume dumping sewage at the Municipal Landfill

CARRIED

SUMMARY OF TAX WRITE OFFS

RESOLUTION # 2023-13-283

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

RESOLVED THAT Council accepts the "Summary of Tax Write Offs" dated December 11, 2023 as presented.

CARRIED

ACCEPTED MINUTES

RESOLUTION # 2023-13-284

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

RESOLVED THAT Council accepts the following minutes as presented:

- Planning, Economic Development & Public Works Committee Minutes – October 16, 2023
- Community Parks and Recreation Committee Minutes – October 19, 2023
- Community Parks and Recreation Committee Minutes – November 2, 2023
- Community Parks and Recreation Committee Minutes – November 27, 2023

CARRIED

ICE MAINTENANCE AND RINK SHACK SUPERVISION

RESOLUTION # 2023-13-285

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

WHEREAS Council notes the Township of Nairn and Hyman Community Parks and Recreation Committee Resolution #2023REC-36; and

THEREFORE BE IT RESOLVED that Council agrees that the recreation committee assumes the organization of volunteers for ice maintenance and rink shack supervision for the 2023-2024 skating season; and

FURTHER THAT Council will discuss in Closed Session if a Casual Employee needs to be hired to fill in the gaps for the Rink Shack supervision.

CARRIED

RECREATION BUDGET FOR 2024 WINTER EVENTS

RESOLUTION # 2023-13-286

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

WHEREAS Council notes the Township of Nairn and Hyman Community Parks and Recreation Committee Resolution #2023REC-46 requesting a budget for winter events in 2024; and

THEREFORE BE IT RESOLVED THAT Council approves a budget for \$1,900.00 for the noted events:

- February Frolics \$1000.00
- Spaghetti Dinner \$500.00
- Euchre \$100.00
- Cooking Classes \$100.00
- Yoga Series \$200.00

CARRIED

RECEIVED CORRESPONDENCE

RESOLUTION # 2023-13-287

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

RESOLVED THAT the Correspondence Items 8 a) - b) are noted as received.

CARRIED

RESCIND RESOLUTION #2021-14-288

RESOLUTION # 2023-13-288

MOVED BY: Trevor McVey

SECONDED BY: Guy Despatie

RESOLVED THAT Council directs that Resolution #2021-14-288 is hereby rescinded.

CARRIED

REVOKING OF DUMPING RIGHTS – JIM'S PORTABLE TOILETS AND SEPTIC SERVICES

RESOLUTION # 2023-13-289

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

WHEREAS Council has received correspondence from Jim's Portable Toilets and Septic Services;

AND BE IT RESOLVED that Council revokes the dumping rights for Jim's Portable Toilets and Septic Services permanently; and a copy of this resolution be sent to the MOE.

CARRIED

RECEIVED CORRESPONDENCE RE: BELL LET’S TALK DAY

RESOLUTION # 2023-13-290

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

BE IT RESOLVED THAT Council accepts the correspondence received from Susanne Cassidy regarding the Bell Let’s Talk Day and Flag Raising in support of Mental Health Awareness; and

FURTHER THAT Council approves that the Flag be raised in support of this initiative on January 24, 2024.

CARRIED

BY-LAW TO AUTHORIZE THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING

RESOLUTION # 2023-13-291

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

BE IT RESOLVED THAT “A By-law to Authorize the Execution of a Memorandum of Understanding Between the Township of Nairn and Hyman and the Ontario Federation of Snowmobile Clubs and Local Snowmobile Club – Walden Sno Runners” be read a first, second and third time, and finally passed in open council and its number shall be 2023-39.

CARRIED

BY-LAW TO ADOPT A RENTAL POLICY FOR THE NAIRN RINK SHACK

RESOLUTION # 2023-13-292

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

BE IT RESOLVED THAT “Being a By-law to Adopt a Rental Policy for the Nairn Rink Shack” be read a first, second and third time, and finally passed in open council and its number shall be 2023-40.

DEFEATED

RECORDED VOTE:

DECLARATION OF CONFLICT OF INTEREST:

FOR AGAINST

Mazey, Amy	<u> X </u>	<u> </u>	Mazey, Amy	<u> </u>
McVey, Trevor	<u> X </u>	<u> </u>	McVey, Trevor	<u> </u>
Austin, Wayne	<u> </u>	<u> X </u>	Austin, Wayne	<u> </u>
Despatie, Guy	<u> </u>	<u> X </u>	Despatie, Guy	<u> </u>
MacDonald, Rod	<u> </u>	<u> X </u>	MacDonald, Rod	<u> </u>

(The Mayor will circle the name of the council member deemed to have requested the recorded vote.)

BY-LAW TO EXECUTE A ROAD AGREEMENT BETWEEN THE TOWNSHIP OF NAIRN AND HYMAN AND ROK PIPELINE

RESOLUTION # 2023-13-293

MOVED BY: Guy Despatie

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT “Being A By-law Execute a Road Agreement Between the Township of Nairn and Hyman and ROK Pipeline” be read a first, second and third time, and finally passed in open council and its number shall be 2023-41.

CARRIED

MOVE TO CLOSED SESSION

RESOLUTION # 2023-13-294

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

BE IT RESOLVED that Council move into closed session at 7:56 p.m. for the purpose stated in section 239.2 of the Municipal Act:

- Personal Matters regarding an identifiable individual, including a municipal employee

CARRIED

RETURN TO OPEN SESSION

RESOLUTION # 2023-13-295

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

BE IT RESOLVED that council return to the open meeting at 8:05 p.m. and report on the general discussions held in closed session:

- Personal Matters regarding an identifiable individual, including a municipal employee

CARRIED

Mayor Mazey explained that council discussed matters related to personal matters regarding an identifiable individual, including a municipal employee.

HIRING OF TWO CASUAL PART-TIME RINK ATTENDANTS

RESOLUTION # 2023-13-296

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

RESOLVED that as discussed in closed session, Council directs that two Casual Part-time Rink Attendants will be hired to supervise the Rink Shack when volunteers are not available.

CARRIED

QUESTION PERIOD

There were no questions presented to Council.

BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

RESOLUTION # 2023-13-297

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

RESOLVED THAT “Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Nairn and Hyman” be read a first, second and third time, and finally passed in open council and its number shall be 2023-42.

CARRIED

ADJOURNMENT

RESOLUTION # 2023-13-298

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

RESOLVED: that the meeting of December 11th, 2023, do now adjourn at 8:08 p.m. to meet again on the 15th day of January, 2024, or at the call of the Mayor.

CARRIED

Mayor

Clerk

These minutes shall not be considered as official minutes until they have been approved by council at their next meeting.