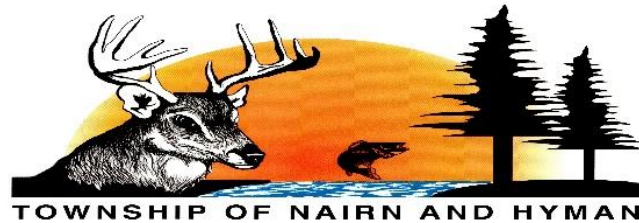


MINUTES

THE CORPORATION OF THE
TOWNSHIP OF NAIRN AND HYMAN



Monday June 2, 2025

The Regular Council Meeting was held at the Nairn Community Centre on Monday June 2, 2025 at 6:00 p.m. (The meeting was open to the public and recorded to allow for viewing on our website)

PRESENT:	Amy Mazey	Mayor
	Trevor McVey	Deputy Mayor
	Wayne Austin	Councillor
	Rod MacDonald	Councillor
	Karen Richter	Councillor
	Belinda Ketchabaw	CAO, Clerk Treasurer

DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Mayor Amy Mazey has declared a pecuniary interest on Agenda Item 4a) (2025 Fire Department Budget) due to that she serves on the Fire Department.

Councillor Trevor McVey has declared a pecuniary interest on Agenda Item 4a) (2025 Fire Department Budget) due to that he is a volunteer firefighter.

Councillor Wayne Austin has declared a pecuniary interest on Agenda 4a) (2025 Fire Department Budget) due to a relative involved.

DELEGATIONS

Jasime Shadd, Asset Manager Advisor, PSD Citywide – attended the meeting virtually to discuss with Council the 2025 Asset Management Plan update (including the July 1, 2025, regulatory requirements), proposed levels of service scenarios, and a recommended funding approach to support progress toward long-term financial sustainability.

Richard Walker, ROK Pipeline (Consbec Group of Companies) – attended the meeting to provide Council with an update on the status of the Nairn site including progress, outstanding issues, and future plans.

TEMPORARY ADJOURNMENT

RESOLUTION # 2025-7-122

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

BE IT RESOLVED that the council meeting be temporarily adjourned at 7:25 p.m. for the purpose of a public meeting.

CARRIED

PUBLIC MEETING – APPROVAL OF FIRE DEPARTMENT AND MUNICIPAL BUDGET

RESOLUTION # 2025-7-123

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED that pursuant to By-law number 2007-9, the public meeting is now officially opened for the purpose of hearing comments regarding the 2025 Fire Department Budget and the Municipal Budget.

CARRIED

APPOINTMENT OF CHAIR FOR APPROVAL OF FIRE BUDGET

RESOLUTION # 2025-7-124

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

BE IT RESOLVED THAT Councillor Rod MacDonald chair the meeting to pass the Fire Department Budget, as Mayor Mazey has declared a conflict.

CARRIED

APPROVAL OF FIRE BUDGET

RESOLUTION # 2025-7-125

MOVED BY: Karen Richter

SECONDED BY: Rod MacDonald

RESOLVED THAT the draft Fire Budget as presented at the June 2, 2025, meeting is approved.

CARRIED

MAYOR TO RETURN TO CHAIR

RESOLUTION # 2025-7-126

MOVED BY: Rod MacDonald

SECONDED BY: Karen Richter

RESOLVED THAT Mayor Mazey return to the chair to discuss the Municipal Budget.

CARRIED

There was one member of the public present, no comments were received regarding the budget.

RETURN TO COUNCIL MEETING

RESOLUTION # 2025-7-127

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED that the public meeting is now officially closed at 7:30 p.m. and the council meeting is now reconvened.

CARRIED

APPROVAL OF MUNICIPAL BUDGET

RESOLUTION # 2025-7-128

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

BE IT RESOLVED that the 2025 Municipal Budget be approved with an amount required for taxation (Municipal and Education) totaling \$1,058,783.00 with a 3.58% combined total increase.

CARRIED

ADOPTED COUNCIL MINUTES

RESOLUTION # 2025-7-129

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT the following council minutes be accepted as presented:

- a) Regular Council Meeting Minutes – May 12, 2025
- b) Closed Session Meeting Minutes – May 12, 2025
- c) Special Council Meeting Minutes – May 12, 2025
- d) Closed Session Meeting Minutes – May 12, 2025

CARRIED

RECEIVED MINUTES AND REPORTS

RESOLUTION # 2025-7-130

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

BE IT RESOLVED THAT the Minutes and Reports Items 7 a) - f) are noted as received.

CARRIED

COUNCIL RECEIVED PSD CITYWIDE PRESENTATION AND REPORT

RESOLUTION # 2025-7-131

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

WHEREAS Council has received the presentation and the report from PSD Citywide regarding the Proposed Levels of Service for the update to the Township's Asset Management Plan and recommended funding scenario to support the financial sustainability of the Township's assets; and

BE IT RESOLVED THAT Council directs that Scenario 3: Achieving 50% of Funding in 15 years be included in the updated Asset Management Plan Financial Strategy.

CARRIED

CAO’S REPORT RE: “EMPLOYEE VACATION POLICY”

RESOLUTION # 2025-7-132

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

WHEREAS Council receives the CAO’s Report #2025-24 entitled “Employee Vacation Policy” for information; and

NOW THEREFORE BE IT RESOLVED THAT Council approves the vacation policy as attached to this report and enact By-law No. 2025-20 by giving it three readings at the June 2, 2025 Council Meeting to adopt the policy.

CARRIED

FIRE CHIEF REPORT AND VOLUNTEER FIREFIGHTER APPLICATION

RESOLUTION # 2025-7-133

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

WHEREAS Council has received the Fire Chief’s Report dated May 27, 2025, as presented; and

THEREFORE, BE IT RESOLVED THAT Council accepts the application from Norman Furlotte to join the Township of Nairn and Hyman’s Fire Department as a Volunteer Fire Fighter.

CARRIED

ACCEPTED PUBLIC HEALTH MINUTES

RESOLUTION # 2025-7-134

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT Council accepts the Public Health – Unapproved minutes dated May 15, 2025 as presented.

CARRIED

ACCEPTED OCWA WORK ORDER SUMMARY

RESOLUTION # 2025-7-135

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

BE IT RESOLVED THAT Council accepts the OCWA April 2025 Workorder Summary Report as presented.

CARRIED

BY-LAW TO SET THE 2025 TAX RATIOS

RESOLUTION # 2025-7-136

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT “Being a By-law to Set the 2025 Tax Ratios” be read a first, second and third time, and finally passed in open council and its number shall be 2025-15.

CARRIED

BY-LAW TO PROVIDE FOR THE ADOPTION OF TAX RATES

RESOLUTION # 2025-7-137

MOVED BY: Trevor McVey

SECONDED BY: Karen Richter

BE IT RESOLVED THAT “Being a By-law to Provide for the Adoption of Tax Rates and to Further Provide for Penalty and Interest in Default of Payment for the Year 2025” be read a first, second and third time, and finally passed in open council and its number shall be 2025-16.

CARRIED

BY-LAW TO PROVIDE FOR PAYING REMUNERATION TO MEMBERS OF COUNCIL

RESOLUTION # 2025-7-138

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT “Being a By-law to Provide for Paying Remuneration to Members of Council of the Corporation of the Township of Nairn and Hyman” be read a first, second and third time, and finally passed in open council and its number shall be 2025-17.

CARRIED

BY-LAW TO APPOINT A COMMITTEE OF ADJUSTMENT

RESOLUTION # 2025-7-139

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

BE IT RESOLVED THAT “Being a By-law to Appoint a Committee of Adjustment for the Township of Nairn and Hyman” be read a first, second and third time, and finally passed in open council and its number shall be 2025-18.

CARRIED

BY-LAW TO PROVIDE FOR THE ERECTION OF A STOP SIGN

RESOLUTION # 2025-7-140

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT “Being a By-law to Provide for the Erection of a Stop Sign at Intersections Within the Township of Nairn and Hyman” be read a first, second and third time, and finally passed in open council and its number shall be 2025-19.

CARRIED

BY-LAW TO ESTABLISH AN EMPLOYEE VACATION POLICY

RESOLUTION # 2025-7-141

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

BE IT RESOLVED THAT “Being a By-law to Establish an Employee Vacation Policy” be read a first, second and third time, and finally passed in open council and its number shall be 2025-20.

CARRIED

RECEIVED FOR INFORMATION ONLY ITEM

RESOLUTION # 2025-7-142

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT the For Information Only Items 11 a) is noted as received.

CARRIED

RECEIVED NOTICE OF MOTION

RESOLUTION # 2025-7-143

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

WHEREAS Council has received the Notice of Motion from Mayor Mazey for Council to consider moving forward with researching, unearthing and fixing sidewalks; and

BE IT RESOLVED THAT Council directs the CAO to complete some research regarding liability responsibility for partially covered sidewalks; and

FURTHER THAT the municipal superintendent prepare a report of the feasibility of the project and repairs.

CARRIED

MOVE QUESTION PERIOD AHEAD OF CLOSED SESSION

RESOLUTION # 2025-7-144

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT Council agrees to move the Question Period ahead of the Closed Session Agenda Item.

CARRIED

QUESTION PERIOD

Lynn Mehaffey attended the meeting to express her concerns with a neighbouring business welding and using cutting torches near the road. She also has concerns with large truck stirring up a large amount of dust in front of her residence.

MOVE TO CLOSE SESSION

RESOLUTION # 2025-7-145

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

BE IT RESOLVED that Council move into closed session at 8:31 p.m. for the purpose stated in section 239.2 of the Municipal Act:

- Personal Matters regarding an identifiable individual, including municipal employees.

CARRIED

RETURN TO OPEN MEETING

RESOLUTION # 2025-5-146

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

BE IT RESOLVED that council return to the open meeting at 9:09 p.m. and report on the general discussions held in closed session:

- Personal matters about an identifiable individual, including municipal employees.

CARRIED

BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NAIRN AND HYMAN

RESOLUTION # 2025-5-147

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

RESOLVED THAT “Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Nairn and Hyman” be read a first, second and third time, and finally passed in open council and its number shall be 2025-21.

CARRIED

ADJOURNMENT

RESOLUTION # 2025-5-148

MOVED BY: Trevor McVey

SECONDED BY: Wayne Austin

BE IT RESOLVED that the meeting of June 2, 2025, do now adjourn at 9:10 p.m. to meet again on the 14th day of July 2025, or at the call of the Mayor.

CARRIED

Signatures on originals

Mayor

Signatures on originals

Clerk

These minutes shall not be considered as official minutes until they have been approved by council at their next meeting.