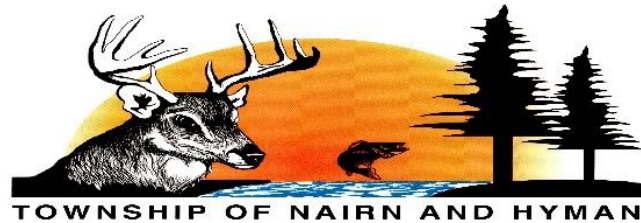


MINUTES

THE CORPORATION OF THE
TOWNSHIP OF NAIRN AND HYMAN



Monday September 8, 2025

The Regular Council Meeting was held at the Nairn Community Centre on Monday September 8, 2025, at 6:00 p.m. (The meeting was open to the public and recorded to allow for viewing on our website)

PRESENT: Amy Mazey Mayor
Trevor McVey Deputy Mayor
Wayne Austin Councillor
Rod MacDonald Councillor
Karen Richter Councillor
Belinda Ketchabaw CAO, Clerk Treasurer

Connor Joy, J.L Richards Municipal Planner

DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Councillor Trevor McVey has declared a pecuniary interest on Agenda Item 7g) (Fire Chiefs Report) due to that he is a volunteer firefighter.

Councillor Wayne Austin has declared a pecuniary interest on Agenda Item 7g) (Fire Chiefs Report) due to a family member involved.

DELEGATIONS

Jasmine Shadd, Asset Manager Advisor, PSD Citywide – attended the meeting virtually to present to Council the updated 2025 Asset Management Plan.

COUNCIL MEETING TEMPORARILY ADJOURNED

RESOLUTION NUMBER 2025-11-172

MOVED BY: Karen Richter

SECONDED BY: Rod MacDonald

BE IT RESOLVED THAT the council meeting be temporarily adjourned at 6:25 p.m. for the purpose of a public meeting

CARRIED

PUBLIC MEETING CONCERNING A MINOR VARIANCE APPLICATION

RESOLUTION # 2025-11-173

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT that pursuant to Section 53 of the Planning Act R.S.O. 1990, Chapter P.13, the public meeting is now officially opened for the purpose of hearing comments regarding the following application.

1. Application for Minor Variance – Porteous, 39 Front Street – File No. A01-2025.
2. Application for Minor Variance – Richter, 112 Nagy Bay – File No. A02-2025

CARRIED

NO FURTHER NOTICE TO BE GIVEN – MINOR VARIANCE

RESOLUTION # 2025-11-174

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

WHEREAS: having been satisfied that the notices were given in accordance with the Planning Act; and

BE IT RESOLVED that after due consideration of the proposed by-laws, Council hereby concludes that no further notice be given with respect to the proposed minor variance from the provisions of the by-law for the following property:

Minor Variance under Section 45 of the Planning Act for lands described legally as 39 Front Street, LOTS 4 & 5, Block D, Plan M8 NAIRN TOWNSHIP OF NAIRN AND HYMAN

AND COUNCIL HEREBY grants approval for the minor variance, subject to the conditions outlined in the Notice of Decision Document.

CARRIED

NO FURTHER NOTICE TO BE GIVEN – MINOR VARIANCE

RESOLUTION # 2025-11-175

MOVED BY: Wayne Austin

SECONDED BY: Trevor McVey

WHEREAS: having been satisfied that the notices were given in accordance with the Planning Act; and

BE IT RESOLVED that after due consideration of the proposed by-laws, Council hereby concludes that no further notice be given with respect to the proposed minor variance from the provisions of the by-law for the following property:

Minor Variance under Section 45 of the Planning Act for lands described legally as 112 Nagy Bay Road, LOT 3, CON 3, PCL 21002 TOWNSHIP OF NAIRN AND HYMAN

AND COUNCIL HEREBY grants approval for the minor variance, subject to the conditions outlined in the Notice of Decision Document.

CARRIED

ADOPTED COUNCIL MINUTES

RESOLUTION # 2025-11-176

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT the following council minutes be accepted as presented:

- a) Special Council Meeting Minutes – July 14, 2025
- b) Regular Council Meeting Minutes – July 14, 2025
- c) Special Council Meeting Minutes – July 15, 2025
- d) Closed Session Meeting Minutes – July 15, 2025
- e) Emergency Council Meeting Minutes – July 25, 2025
- f) Closed Session Meeting Minutes – July 25, 2025

CARRIED

RECEIVED MINUTES AND REPORTS

RESOLUTION # 2025-11-177

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT the Minutes and Reports Items 7 a) - g) are noted as received.

CARRIED

ASSET MANAGEMENT PLAN 2025

RESOLUTION # 2025-11-178

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT Council adopts the Township of Nairn & Hyman Asset Management Plan 2025 that has achieved compliance with O.Reg. 588/17 for the July 1, 2025, requirements, as prepared by PSD Citywide

CARRIED

PLANNING MEMORANDUM RE: MINOR VARIANCE APPLICATION

RESOLUTION # 2025-11-179

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT Council notes the Planning Memorandum prepared by J.L. Richards & Associates Ltd. regarding the Minor Variance Application File No. A01-2025 and File No. A02-2025.

CARRIED

MUNICIPAL DISASTER RECOVERY ASSISTANCE PROGRAM

RESOLUTION # 2025-11-180

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

WHEREAS the municipality of the Corporation of the Township of Nairn and Hyman experienced an unexpected extreme rainfall and flooding event on the night of July 16–17, 2025, and has experienced incremental operating and capital costs; and

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman hereby request the Minister of Municipal Affairs and Housing to activate the Municipal Disaster Recovery Assistance program; and

AND FURTHER THAT the CAO Clerk - Treasurer, Belinda Ketchabaw, is given delegated authority to verify and attest to the accuracy of the attached claim.

CARRIED

RETURN TO COUNCIL MEETING

RESOLUTION NUMBER 2025-11-181

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

RESOLVED: that the public meeting is now officially closed at 6:35 p.m. and the regular council meeting is now reconvened.

CARRIED

2025 SECOND QUARTER FINANCIAL UPDATE

RESOLUTION # 2025-11-182

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT Council accepts the 2025 Second Quarter (Q2) Financial Update as presented.

CARRIED

MUNICIPAL SUPERINTENDENT’S REPORT

RESOLUTION # 2025-11-183

MOVED BY: Karen Richter

SECONDED BY: Trevor McVey

BE IT RESOLVED THAT Council accepts the Municipal Superintendent’s Report as presented

CARRIED

FIRE CHIEF’S REPORT

RESOLUTION # 2025-11-184

MOVED BY: Karen Richter

SECONDED BY: Rod MacDonald

WHEREAS Council has received the Fire Chief’s Report dated September 3, 2025, requesting that his personal vehicle be declared as an “emergency response vehicle” and that emergency lights and sirens be approved to add this vehicle; and

BE IT RESOLVED THAT Council directs the CAO to look further into this request and prepare a report for the next council meeting regarding this request.

CARRIED

RECEIVED CORRESPONDENCES

RESOLUTION #2025-11-185

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

BE IT RESOLVED that Correspondences a) to f) are noted as received

CARRIED

SEND-A -KID TO CAMP PROGRAM

RESOLUTION #2025-11-186

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

WHEREAS Council has received a donation request for the Send-a-kid To Camp program; and

BE IT RESOLVED THAT Council agrees to donate \$0.00.

CARRIED

SUPPORT RESOLUTION RE: PROPOSED MANDATORY FIREFIGHTER CERTIFICATION REQUIREMENTS

RESOLUTION # 2025-11-187

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

BE IT RESOLVED THAT the Council of the Township of Nairn and Hyman hereby support the Township of Black River – Matheson’s resolution requesting exemptions to the proposed mandatory firefighter certification requirements under Ontario Regulation 343/22; and

FURTHER THAT a copy of this resolution will be circulated to the Premier of Ontario, the Solicitor General, MPP Rosenberg, the Ontario Fire Marshal, AMO, FONOM, and the Township of Black River – Matheson.

CARRIED

RECEIVED OTHER BUSINESS

RESOLUTION # 2025-11-188

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

BE IT RESOLVED THAT the Other Business Items 11 a) is noted as received.

CARRIED

RECEIVED NOTICE OF MOTION

RESOLUTION # 2025-11-189

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

WHEREAS Council has received the Notice of Motion from Councillor Austin to discuss updating the Driveway Entrances By-Law #2005-12; and

BE IT RESOLVED THAT Council directs the CAO to research guidelines and policies for culvert installation and report back to Council.

CARRIED

RECEIVED NOTICE OF MOTION

RESOLUTION # 2025-11-190

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

WHEREAS Council has received the Notice of Motion from Mayor Mazey to discuss a celebration of Agnew Lake; and

BE IT RESOLVED THAT Council directs that a Thank You celebration be planned and a budget of \$500.00 be allocated.

CARRIED

QUESTION PERIOD

NIL

BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NAIRN AND HYMAN

RESOLUTION # 2025-11-191

MOVED BY: Wayne Austin

SECONDED BY: Rod MacDonald

RESOLVED THAT “Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Nairn and Hyman” be read a first, second and third time, and finally passed in open council and its number shall be 2025-25.

CARRIED

ADJOURNMENT

RESOLUTION # 2025-11-192

MOVED BY: Rod MacDonald

SECONDED BY: Wayne Austin

BE IT RESOLVED that the meeting of September 8, 2025, do now adjourn at 7:50 p.m. to meet again on the 20th day of October 2025, or at the call of the Mayor.

CARRIED

(signature on original)

Mayor

(signature on original)

Clerk

These minutes shall not be considered as official minutes until they have been approved by council at their next meeting.